



**Joint Analysis and
Lessons Learned Centre**

Lisboa - Portugal



RFQ-2025-JALLC-001

Lisbon, 4 November 2025

TO: All Prospective Bidders

SUBJECT: REQUEST FOR QUOTATION

Enclosures:

- A. Statement of Work (SoW)
- B. Firm-Fixed Price (FFP) Proposal
- C. Certification of Security Clearance
- D. JALLC General Contract Terms and Conditions
- E. JALLC Special Terms and Conditions for Commercial Personnel Services Contracts

Dear Sirs,

I am pleased to invite you to submit your best quote for the services listed hereunder:

DESCRIPTION	LEVEL OF EFFORT (LOE)
Analysis Support Services: LESSONS LEARNED ANALYSIS PROJECTS	225 Person/Days

Please be advised that for this specific project, the JALLC is requesting the services of **2 (Two) Contractors**.

While partial bidding is permitted, a maximum of two submissions will be accepted from each bidder.

If interested in this opportunity, you are requested to fill and sign Annexes B, C, and D separately for each of the applications.

The quotations shall remain valid for a minimum of 180 days. The award of these contracts is conditional upon budgetary approval.

A formal reply, together with the above mentioned Annexes, shall be submitted to JALLC via email no later than 1 DECEMBER 2025 16:00 HRS, Lisbon Time - PORTUGAL, to the following e-mail address: andre.grenho@nato.int.

André Grenho
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